



BELMORE SPORTS GROUND

Venue Risk Assessment (Standard Template)

Venue	Belmore Sports Ground, Edison Lane, Belmore NSW 2192
Document purpose	Standard venue risk assessment for groups (e.g. schools, community organisations) attending Belmore Sports Ground, for use alongside the visiting group's own risk assessment and the Club's Emergency Management Guide.
Prepared by	Administration & Facilities Team
Date completed	29 July 2026
Review date	July 2027
Distributed to	[School / organisation name] for the visit on [date]

This venue risk assessment covers site-specific hazards at Belmore Sports Ground and is provided to visiting schools and organisations to accompany — not replace — their own program/excursion risk assessment. It should be read together with the Club's Emergency Management Guide, which is provided separately. Ratings use the Club's standard Likelihood x Consequence risk matrix (see Risk Rating Guide, following page).

Item	Hazard / Issue	Risk	Likelihood	Consequence	Risk	Controls	Likelihood	Consequence	Risk	Area / Responsible
1	Playing surface and grounds (uneven turf, sprinkler heads, drainage grates, in-ground fittings)	Trips, slips and falls resulting in sprains, fractures or lacerations	C	3	H	● Grounds staff inspect the playing surface and surrounds prior to any scheduled group visit and repair or flag hazards. ● Sprinkler heads, drainage points and in-ground fittings kept flush and clearly identifiable. ● Visiting group leaders briefed on ground layout and any temporary hazards on arrival. ● Group leaders instructed to keep participants off closed or under-repair sections.	D	2	L	Facilities Manager



Item	Hazard / Issue	Risk	Likelihood	Consequence	Risk	Controls	Likelihood	Consequence	Risk	Area / Responsible
2	Grandstand, seating and stairs	Falls from height, trips on stairs, overcrowding on seating tiers	C	3	H	● Handrails, stair treads and seating inspected and maintained in good condition. ● Maximum capacity for grandstand areas not exceeded for any group booking. ● Visiting staff/teachers actively supervise participants on stairs and seating tiers. ● Wet weather protocol restricts stair and grandstand use if surfaces become slippery.	D	1	L	Facilities Manager / Visiting Group Supervisors
3	Vehicle movement (service vehicles, buses, car park)	Collision between vehicles and pedestrians, particularly children	C	3	H	● Designated pedestrian routes used for group arrivals/departures, separate from vehicle areas where possible. ● Bulldogs staff/venue marshal direct and supervise bus set-down and pick-up. ● Speed limits and one-way traffic flow enforced within the venue precinct. ● Visiting groups briefed on designated walking routes and kept clear of service areas.	D	2	L	Facilities Manager / Venue Marshal
4	Perimeter fencing, gates and access points	Unauthorised entry/exit, participant separated from group	C	2	M	● All external gates controlled and monitored during group bookings; only designated entry/exit points used. ● Visiting group leaders given a headcount procedure on entry, at activity transitions, and on departure. ● Bulldogs staff/security monitor access points for the duration of the visit.	D	1	L	Facilities Manager / Security
5	Field and venue equipment (goal posts, padding, sporting equipment, temporary structures)	Impact injury, equipment falling or collapsing	C	2	M	● Goal posts, padding and fixed equipment inspected for stability and condition prior to bookings. ● Temporary structures (marquees, signage, barriers) secured and inspected before use.	D	1	L	Facilities Manager



Item	Hazard / Issue	Risk	Likelihood	Consequence	Risk	Controls	Likelihood	Consequence	Risk	Area / Responsible
						Equipment not in use for the visiting group's activity stored clear of activity areas.				
6	Electrical infrastructure (floodlights, power boards, cabling, plant rooms)	Electric shock, burns	D	4	H	- Electrical infrastructure, switchboards and plant rooms locked/restricted and clearly signed staff-only. - Visiting groups not permitted in plant rooms, switch rooms or behind electrical access panels at any time. - Exposed or trailing cabling in public areas managed (covers/taping/rerouting) before groups arrive.	E	2	L	Facilities Manager
7	Change rooms and toilets	Slips on wet floors, child protection concerns, participants unsupervised	C	2	M	- Floors checked for spills/water prior to group use; non-slip matting used where required. - Visiting group's own child protection/supervision protocols apply; Bulldogs staff do not enter occupied change rooms or toilets. - Clear signage indicates toilet/change room locations to avoid participants wandering unsupervised.	D	1	L	Visiting Group Supervisors / Facilities Manager
8	Weather exposure (sun, heat, storm)	Heat stress, sunburn, dehydration	C	2	M	- Venue staff monitor forecast and Bureau of Meteorology warnings ahead of and during bookings. - Shaded/undercover areas identified and made available on hot days. - Visiting group leaders advised of shelter locations and the venue's severe weather procedure on arrival.	D	1	L	Facilities Manager
9	Interaction with public / other venue users	Unwanted attention or contact from members of the public	D	2	L	Bookings scheduled to avoid overlap with unrelated public activity where practicable.	E	1	L	Visiting Group Supervisors / Security



Item	Hazard / Issue	Risk	Likelihood	Consequence	Risk	Controls	Likelihood	Consequence	Risk	Area / Responsible
						● Visiting group supervisors maintain active supervision and line of sight of all participants at all times. ● Bulldogs staff/security available to intervene if an interaction of concern arises.				
10	Emergency evacuation (fire, medical emergency, security incident)	Delayed or disorganised evacuation, injury during egress	D	4	H	● Venue Emergency Management Guide and evacuation procedure provided to visiting group leaders prior to or on arrival. ● Assembly points, evacuation routes and Fire/Emergency Warden contacts communicated at the start of each booking. ● Bulldogs staff trained as Fire/Emergency Wardens rostered on for all group bookings.	E	2	L	Facilities Manager / Emergency Wardens
11	First aid and medical response	Delayed treatment of injury or medical episode	D	3	M	● First aid kit and AED locations communicated to visiting group leaders on arrival. ● At least one Bulldogs staff member with current first aid certification on-site for the duration of the booking. ● Process confirmed for contacting emergency services and venue management in a medical emergency.	E	2	L	Facilities Manager
12	Lost or missing person on site	Participant separated from their group and unaccounted for	D	2	L	● Visiting group leaders retain responsibility for headcounts at each transition point. ● Bulldogs staff/security briefed to assist immediately if notified, including controlling relevant access points. ● Venue reception/main contact point identified as the rally point for a lost person report.	E	1	L	Visiting Group Supervisors / Security
13	Security incidents (unauthorised persons, media/broadcast)	Unauthorised access to areas where groups are present	D	2	L	● Venue security/staff made aware of scheduled group bookings and monitor for unauthorised persons in booked areas.	E	1	L	Facilities Manager / Security



Item	Hazard / Issue	Risk	Likelihood	Consequence	Risk	Controls	Likelihood	Consequence	Risk	Area / Responsible
	crews, concurrent activity)					- Media, broadcast or contractor activity coinciding with a booking coordinated in advance to avoid access conflicts. - Visiting groups kept within their designated/booked areas of the venue.				
14	Unauthorised access to COE construction zone	Injury from construction hazards, falling materials or equipment	C	4	E	- Physical barriers and fencing maintained around all construction areas, with clear signage. - Construction areas kept off-limits to all visiting groups and non-construction personnel. - Access times and any changes to hoarding/fencing coordinated with builders and communicated ahead of bookings.	D	3	M	Facilities Manager / COO
15	Construction vehicles and equipment movement	Collision with pedestrians, visiting group members or staff	C	4	E	- Designated construction vehicle routes kept separate from pedestrian and group activity areas. - Construction vehicle schedule communicated to venue staff ahead of bookings. - Spotters used for construction vehicle movements during bookings where routes may intersect.	D	3	M	Facilities Manager
16	Dust and debris from COE construction	Respiratory issues, poor air quality affecting participants	C	2	M	- Builder required to implement dust control/water suppression measures. - Air quality monitored; activity locations or schedules adjusted if required. - Indoor alternatives identified in case outdoor areas are affected on a given day.	D	2	L	Facilities Manager / COO
17	Lighting system failure	Trip hazards in pathways and grandstands, early/low-light bookings disrupted	D	3	M	- Electrician on call; regular maintenance checks of lighting systems. - Backup/emergency lighting maintained in pathways and grandstand areas. - Bookings scheduled in low-light periods reviewed in advance for lighting adequacy.	E	2	L	Facilities Manager



Item	Hazard / Issue	Risk	Likelihood	Consequence	Risk	Controls	Likelihood	Consequence	Risk	Area / Responsible
18	Strong winds affecting temporary structures (marquees, signage, barriers)	Structural collapse, flying debris causing injury	C	4	E	- Weather monitored before and during bookings; stability of signage and structures checked. - Non-weighted marquees taken down in high wind warnings or at the completion of use. - Weighted marquees used where possible; staff trained on setup/takedown.	D	3	M	Facilities Manager
19	Inadequate communication of facility changes or restrictions	Confusion, unauthorised access, scheduling conflicts (particularly during construction)	C	2	M	- Facilities Manager provides visiting group leaders with current site/access information ahead of each booking. - Construction schedule and any temporary restrictions communicated prior to arrival. - Signage in place at the venue for any temporary changes to routes or access.	D	2	L	Facilities Manager / Administration
20	Smoking in non-designated areas	Fire risk, health issues for others, non-compliance with regulations	C	2	M	- Clear signage indicating no-smoking areas across the venue. - Designated smoking areas located away from group activity areas. - Ground staff enforcement of no-smoking areas during bookings.	D	2	L	Facilities Manager

Any additional venue and safety information reviewed and attached:

[Reference any incident reports, works notices or temporary hazards attached]

Monitor and Review: This venue risk assessment is reviewed annually and following any incident or significant change to the venue (e.g. construction works, new fixed equipment, change to emergency procedures). Reviewed by the Facilities Manager in consultation with WHS/People & Culture.



RISK RATING GUIDE

Likelihood

Likelihood	Rating
A - Almost Certain	Expected to occur in most circumstances
B - Likely	Likely to occur frequently
C - Possible	Possible and likely to occur at some time
D - Unlikely	Unlikely to occur but could happen
E - Rare	May occur only in exceptional circumstances

Consequence

Consequence	Description
1 - Insignificant	Dealt with in-house, first aid treatment
2 - Minor	Medical help needed, treatment by medical professional/hospital outpatient
3 - Moderate	Significant non-permanent injury, overnight hospitalisation
4 - Major	Extensive permanent injury requiring extended hospitalisation
5 - Catastrophic	Permanent disabling injury or death

Risk Level and Action Required

Risk Level	Action Required
E - Extreme	Must be managed by senior management with detailed planning and regular monitoring
H - High	Detailed planning and action at senior levels with regular monitoring
M - Moderate	Identify management responsibilities and monitor progress with risk management actions
L - Low	Manage through existing processes and procedures

Risk Matrix

Likelihood \ Consequence	1	2	3	4	5
A - Almost Certain	M	H	E	E	E
B - Likely	L	M	H	E	E
C - Possible	L	M	H	E	E
D - Unlikely	L	L	M	H	E
E - Rare	L	L	M	M	H

Note: this matrix is aligned to the Likelihood/Consequence combinations evidenced in the Club's 2026 NSWRL Risk Assessment submission. Combinations not present in that document have been filled in by interpolation on the basis that risk never decreases as likelihood or consequence increases. Please confirm against the Club's official risk matrix reference (if a separate WHS document defines one) before formal sign-off.